

**SC DEPARTMENT OF HEALTH AND ENVIRONMENTAL  
CONTROL**

**OFFICE OF OCEAN AND COASTAL RESOURCE  
MANAGEMENT**

**SCDHEC-OCRM GENERAL PERMIT APPLICATION**

The Office of Ocean and Coastal Resource Management have issued a series of General Permits for activities within the Agency's Critical Areas within the eight coastal counties. Permitting efficiency is the purpose of these general permits.



July 14, 2003  
(revised September 22, 2003)

This application package is to be used for certain activities (listed herein) in the OCRM Critical Areas within the eight coastal counties, which are:

Beaufort, Berkeley, Charleston, Colleton, Dorchester, Georgetown, Horry, and Jasper Counties.

**IMPORTANT: Read this page before completing the application.**

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PROCEDURES FOR ADMINISTERING GENERAL PERMITS

- 1.) Complete the attached information page.
- 2.) Applicant must notify adjacent property owners within 100 feet of the subject property by certified mail of the proposed project. Also, the applicant must also notify the local governing body having jurisdiction by certified mail. The original certified mail receipts must be submitted to OCRM with the General Permit application package. For Beachfront GP's, OCRM may at its discretion require drawings which show the proposed work as well as a survey showing baseline, minimum setback line and 40 year setback line. The applicant must use the following format:

*(Applicant) has applied to the SCDHEC-OCRM for a General Permit to (description of activity) at (address or legal description of property) in (City and County). Comments on this application must be submitted to OCRM at: 1362 McMillan Avenue, Suite 400, Charleston, S. C. 29405 by (insert date 10 days after date of certified mailing)*

Beaufort address to use is OCRM, 104 Parker Drive, Beaufort, S. C. 29906 and Myrtle Beach address is OCRM, 1705 North Oak Street, Suite 6, Oak Street Offices, Myrtle Beach, S. C. 29577

- 3.) A public notice must be placed in a newspaper published in the county where the proposed activity is taking place. Proof of publication (notarized affidavit from the newspaper with notice attached) must be forwarded to OCRM before processing can be completed on the application. It is advised that both notice periods on the certified mailing and the newspaper notice be finished prior to application submittal to OCRM to ensure an efficient review. The permit cannot be issued until the 10-day newspaper comment period has expired.
- 4.) Drawings depicting the general location of the project are required. These drawings must be clear, legible, and concise.
- 5.) The applicant must receive a Construction Placard from OCRM upon issuance of the General Permit before work can commence.
- 6.) The work must be performed within one year of permit issuance or authorization is void.
- 7.) All special conditions of the particular General Permit must be complied with. The applicant should ensure all required information has been furnished. The permit will not be issued until all provisions have been fulfilled. The applicant's signature on the information page denotes acceptance and compliance with all permit provisions.
- 8.) A \$100 Administrative Fee is required for the Dock Additions GP and must be submitted with the application.

**The following is a list of General Permits available for Tideland Critical Areas of the Coastal Zone:**

GP-91-001: Authorizes certain activities within Critical Area Impoundments managed as Stormwater Lagoons or ponds.

GP-92-000: Authorizes wildlife nesting platforms.

GP-94-001: Special Events

GP-96-001: Directional boring for utilities

GP-00-02: Mariculture

GP-84-264: Soil Borings

GP-03-001: Authorizes the following additions to existing, grandfathered, or previously permitted private docks, both single and joint use and does not conflict with OCRM Regulations 30-12(A)(1) through (2): Boat lifts and catwalks 3' wide, roofs, davits, single pile lifts, handrails, utilities, benches, storage boxes, sinks, and mooring piles.

**The following is a list of General Permits available for the Beach Dune System adjacent to the Atlantic Ocean.**

GP-90-A: Installation or repair of underground and overhead water, sewer, gas, electrical, telephone, and cable service lines.

GP-90-B: Drainage Structures.

GP-90-C: Landscaping and/or fill for landscaping.

GP-90-D: Fences, lighting, trash receptacles (dumpsters, etc.), sidewalks, and signs.

GP-90-E: non-attached decks.

GP-90-F: Sand fences, minor beach renourishment, dune revegetation.

GP-90-G: Construction and reconstruction of drives and parking lots.

GP-92-002: Installation of shore perpendicular wingwalls at existing erosion control structures.

Please call or contact OCRM Staff at the following offices for questions about this application or applicable General Permit.

SCDHEC-OCRM, Charleston Office  
1362 McMillan Avenue, Suite 400  
Charleston, S. C. 29405  
(843)744-5838; (843)744-5847 fax

SCDHEC-OCRM, Beaufort Office  
104 Parker Drive  
Beaufort, S. C. 29906  
(843)846-9400; (843)846-9810 fax

SCDHEC-OCRM, Myrtle Beach Office  
1705 North Oak Street, Suite 6  
Myrtle Beach, S. C. 29577  
(843)626-7217; (843)626-2381 fax



## GENERAL PERMIT APPLICATION

S. C. Department of Health and Environmental Control  
Office of Ocean and Coastal Resource Management

Charleston

744-5838

744-5847(fax)

Beaufort

846-9400

846-9810(fax)

Myrtle Beach

626-7217

626-2381(fax)

NAME AND MAILING ADDRESS OF APPLICANT:

NAME AND MAILING ADDRESS OF AUTHORIZED AGENT:  
(If an agent is listed, all correspondence will be sent to the agent.)

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PHONE #: (Bus.) \_\_\_\_\_  
(Home) \_\_\_\_\_  
(Fax) \_\_\_\_\_

PHONE #: (Bus.) \_\_\_\_\_  
(Home) \_\_\_\_\_  
(Fax) \_\_\_\_\_

DESCRIBE THE DIMENSIONS, GENERAL SPECIFICATIONS, AND PURPOSE OF THE PROJECT:

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LOCATION OF THE PROJECT (Address and directions to the site):

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COUNTY: \_\_\_\_\_

LOCAL GOVERNING BODY WITH JURISDICTION OVER SITE: \_\_\_\_\_

NAME OF WATERWAY: \_\_\_\_\_



## GENERAL PERMIT APPLICATION

S. C. Department of Health and Environmental Control  
Office of Ocean and Coastal Resource Management  
Charleston      Beaufort      Myrtle Beach  
744-5838      846-9400      626-7217  
744-5847(fax)      846-9810(fax)      626-2381(fax)

IS ANY PORTION OF ACTIVITY FOR WHICH AUTHORIZATION IS SOUGHT NOW COMPLETE?

YES ☐      NO ☐

IF "YES", GIVE REASONS, INCLUDING THE MONTH AND YEAR ACTIVITY WAS COMPLETED.  
INDICATE EXISTING WORK ON DRAWINGS.

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APPLICATION IS HEREBY MADE FOR A PERMIT OR PERMITS TO AUTHORIZE THE ACTIVITIES DESCRIBED HEREIN. I CERTIFY THAT I AM FAMILIAR WITH THE INFORMATION CONTAINED IN THIS APPLICATION, AND THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF SUCH INFORMATION IS TRUE, COMPLETE, AND ACCURATE. I FURTHER CERTIFY THAT I POSSESS THE AUTHORITY TO UNDERTAKE THE PROPOSED ACTIVITIES OR I AM ACTING AS THE DULY AUTHORIZED AGENT OF THE APPLICANT.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Agent (if agent has been listed)

\_\_\_\_\_  
Date

**IMPORTANT!!** THE APPLICATION MUST BE SIGNED BY THE APPLICANT AND THE AUTHORIZED AGENT (IF AN AGENT HAS BEEN LISTED ON PAGE ONE OF THIS APPLICATION).

The applicant shall permit the SCDHEC Office of Ocean and Coastal Resource Management, the District Engineer, the State Law Enforcement Division, South Carolina Department of Natural Resources, and other State permit inspection agencies, or their representative(s) to make periodic inspection at any time deemed necessary in order to assure that the activity being performed is in accordance with the terms and conditions prescribed herein.

